

Thesaurus Payroll

📌 Course Aim

Thesaurus Payroll is one of the leading payroll software applications used in Irish businesses today for processing payroll & wages and producing various financial reports. The aim of this training course is to provide clients with the necessary skills & knowledge which will enable trainees to manage their own payroll and allow each client process various reports at month end including P30's P45's & produce payslips etc.

This course is ideally suited to any small to medium sized business in retail, service & manufacturing industry.

📌 Client Profile

It is important that each client have basic computer experience and a working knowledge of the keyboard, mouse and be able to switch on and off a PC.

Ideally each client would have access to a computer system where Thesaurus Payroll software is available to maximum learning post training.

📌 Thesaurus Payroll Course outline

- Introduction
- Irish Tax System
- Irish PAYE system
- Employer
- Employee
- PAYE
- PRSI
- Overtime
- Calculation of hours
- Payslips
- Reports
- Calculation of payroll
- Month End P30
- Year End P35
- Employment Law
- Contract
- Company Policy
- ROS System
- PRSA & Pensions
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📌 Course Location:

Online or Classroom Based

📌 Course Duration:

Option 1: 1 Full Day

Option 2: 6 Evenings 7:30 – 9:30